

NAIT ACCREDITED

INFORMATION PROVIDER RESPONSIBILITIES

This factsheet is an overview of the legal NAIT obligations for NAIT accredited information providers.

An information provider is defined as a natural person or a body corporate, accredited by NAIT Limited to submit information required under the NAIT Act, on behalf of PICAs or PICA delegates.

They fulfil this role by providing the required tag, animal, location and movement recording information to the NAIT online system; in accordance with the specifications set by NAIT Limited.

Many information provider organisations represent farm management systems, individual businesses or stock agents. They facilitate livestock supply and purchase on behalf of farmer or trader representatives across the supply chain.

The accreditation of NAIT information providers and their interaction with the NAIT online system, has been identified as a critical element for enhancing the uptake of NAIT by farmers. These agencies and individuals provide farmers value added services in terms of feedback and financial application support. They also assist with maintenance of farm records including reproduction, nutrition, pasture management, sales, and financial management.

Utilising the services of an information provider can reduce duplication in record keeping and maintenance, and provide administrative efficiencies. In addition, information providers can assist individual farmers that do



not have required internet access and administrative support, or lack computer knowledge or the required scanning equipment, to fulfil their NAIT obligations.

PICA OBLIGATIONS IF USING AN INFORMATION PROVIDER FOR NAIT SERVICES

When using an accredited information provider to submit information to NAIT, the obligation to comply with PICA requirements under the NAIT Act, remains with the designated PICA farmer.

To ensure the information submitted to NAIT by an information provider is true and correct, PICA farmers are encouraged to keep track of events recorded by their information provider. They can log into their NAIT account to confirm the details are correct and monitor email notifications from the NAIT online system.

A PICA must appoint an information provider to act on their behalf, either by direct log on to the NAIT system or by calling the OSPRI contact centre.



INFORMATION PROVIDER RESPONSIBILITIES

MANAGING PICA ACCOUNTS

Information providers must:

- Enter into a contract with all PICAs they will be acting on behalf of. At a minimum, contracts must authorise the information provider acts on behalf of the PICA, allowing them to access and manage the PICA's personal information and data required for NAIT purposes. And, provide copies of appointment contracts on request by NAIT limited.
- Submit PICA and NAIT number information, animal registrations, movements, and tag information in the manner and timing specified by NAIT Limited, under the information provider accreditation standards.
- Notify the PICA, if errors or issues are communicated by NAIT Limited for the PICA's account or liaise with NAIT Limited to identify the issue and resolve it.

ACCREDITATION STANDARD

In accordance with *Section 20 of the National Animal Identification and Tracing Act 2012*, NAIT accredited information providers must comply with the accreditation standard issued by NAIT Limited. This specifies

the requirements to be met by all organisations that seek to apply for accreditation and act as an accredited information provider. The main obligations set out in the standard include, but are not restricted to, the following:

- Timely submission and management of NAIT core data.
- Information system and security requirements.
- Performance requirements.
- Operational requirements and disaster recovery.
- People capability and training requirements.
- User role definitions and expectations.

NAIT Limited reviews adherence to these standards and sanctions apply to any non-conformance under the NAIT Act.

PROBLEM RESOLUTION

- If an information provider is unable to fulfil NAIT functions and duties on behalf of their assigned PICAs, they must notify their clients immediately. This ensures PICAs can continue to fulfil their NAIT obligations via the NAIT online system. The information provider must also notify OSPRI.

- If a PICA identifies incorrect updates have been made in their account by their information provider, they should contact them in the first instance to have the issue resolved. Alternatively, the PICA may contact the OSPRI contact centre to follow up on their behalf.

NEED HELP?

For more information on the NAIT programme visit:

ospri.co.nz

or call:

0800 482 463

We can assist with:

- ✓ Finding an accredited information provider.
- ✓ Application for accreditation as an information provider.
- ✓ Assigning PICA/IP relationships.
- ✓ Recording movements.
- ✓ Registering NAIT animals.