



# NAIT DATA ACCESS REQUEST

## COMPLETING YOUR REQUEST

This form is to be used when applying for access to NAIT data. To ensure your request is processed promptly please complete all fields and be as specific as possible. If you don't have enough room on the form please feel free to append additional information.

ORGANISATION / APPLICANT DETAILS	
Full name	
Organisation name	
Postal address	
Phone number	
Email address	

PROJECT DETAILS
Describe the project you are undertaking.
Describe how you intend to use NAIT data as part of this project.

Identify which purpose(s) of NAIT data your project promotes (see section 40 and section 46 of the NAIT Act for more details).	
<input type="checkbox"/>	To facilitate the purposes of the Animal Products Act 1999, Biosecurity Act 1993, Commodity Levies Act 1990, Primary Products Marketing Act 1953, and any other enactment relating to animals or animal health
<input type="checkbox"/>	To respond to the following human health issues: <ul style="list-style-type: none"> <li>• food residues associated with animals</li> <li>• food-borne diseases associated with animals</li> <li>• diseases transferable between animals and humans</li> </ul>
<input type="checkbox"/>	To provide data supporting animal productivity, market assurance, and trading requirements.
<input type="checkbox"/>	To respond to natural disasters or requests from emergency services when rapid access to data on animals and people is needed to manage risks to life and welfare.
<input type="checkbox"/>	To provide statistical data for policy development and related advice about the cattle, deer and related service industries.
<input type="checkbox"/>	To provide data to enable a potential purchaser of a NAIT animal to trace the history of the animal over its life.
Explain in detail how your project will promote this purpose(s).	
Describe why NAIT data is necessary to achieve this purpose(s) including a description of:	
<ul style="list-style-type: none"> <li>• what other databases could be utilised to fulfil this purpose(s)</li> <li>• why they cannot be utilised to fulfil this purpose(s)</li> </ul>	

DATA DETAILS	
Explain exactly what data you are requesting. Specify what data items are required and any parameters that are applicable.	
When is the data required?	
If this is urgent, please explain why:	
Is this an ongoing request?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, at what frequency?	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually <input type="checkbox"/> Other
How is the data required to be supplied?	
DISTRIBUTION AND STORAGE	
List all other persons or groups of people who will have access to the data requested or any derivative or derived product from the data. If the data will be distributed, please include all persons or groups of people that will receive the data.	
How will the data be stored and secured?	
How long will the data be held for?	
How will the data be destroyed after the purpose is fulfilled and how will you provide evidence of its destruction?	

## SUPPLEMENTARY MATERIAL

Please check the below list and append to your application as relevant:

- Business case/project plan
- Information about your business or initiative
- Data management policy
- Privacy policy
- Confidentially agreement (if data is to be shared with any other party)
- Ethics approval policy

## DECLARATION

I give permission for the name of my organisation and a brief description of the nature and purpose of my request to be disclosed in the NAIT Information System Panel Annual Report.	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no please provide an explanation:	

I declare:	
<ul style="list-style-type: none"><li>• I have authority to request NAIT data on behalf of my organisation.</li><li>• The information enclosed in this form is true and correct.</li></ul>	
Signature	
Full name	
Date	

## SEND THIS FORM

Email: [NAITsystemadmin@ospri.co.nz](mailto:NAITsystemadmin@ospri.co.nz)

Post: OSPRI, PO Box 3412, Wellington 6140, Attn: NAIT system administrator

## WHAT HAPPENS NEXT?

NAIT will decide whether to grant or decline your application (in whole or in part) based on the provisions of the NAIT Act (see [section 40](#) and [section 46](#)) including:

- The nature of the applicant.
- Whether personal information is sought.
- Whether the reason for the request fits within the purposes of NAIT.
- Whether access to the requested data is reasonably necessary.

If the application is successful NAIT will decide on the method of access and any conditions of access (see [section 47](#)).

## APPLICATION PAYMENT

I/we give approval for the following fees to be charged to me/us:

- Application fee of \$50 (charge to all applications)
- Data panel fee of \$150 (only charged if application needs to be assessed by the Data Access Panel)

**Please note:** additional costs might be incurred based on Data Access Panel decisions.

- I have deposited the total into the NAIT bank account

### *Electronic banking details*

Account name	National Animal Identification & Tracing (NAIT) Limited
Account number	03 0584 0297599 00
Particulars	Your surname
Code	
Reference	Data request