

Accreditation Audit Tool: Entity Dealing with NAIT Animals

Legal entity name:

Trading name:

Physical address:

NAIT Location Number:

Audit key contact name
and title:

Audit key contact email:

Auditor(s) name and title:

Date(s) of audit:

Accreditation standards
applicable:

Entity dealing with NAIT animals
Information provider
Entity dealing with NAIT animals and information providers

Activities at site:

Sale yard Meat processor

Type of audit:

Re-accreditation Application Mid-point performance audit Periodic accreditation audit

On-site / remote audit

On-site audit Remote audit

✓ Pre-Audit Checklist for Applicant

Audit logistics confirmed.

Audit key contact established, and support staff
organised for audit.

NAIT records are up to date, and system available
for review.

Policies and Procedures described in Standard(s),
NAIT Act and regulations available for review.

Clear and accurate records available for review.

Training records for staff and contractors
available for review.

Health and safety induction system for visitors*.

Biosecurity induction system for visitors*.

Health and safety: facilities, yards, sheds, pens,
ramps in good condition. No holes, rough edges,
protrusions that could cause injury*.

**Only applicable to on-site audits.*

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Glossary and audit framework

Glossary

Identification System: A system approved under section 50(1) of the Biosecurity Act 1993, or section 15 of the NAIT Act 2012.

NAIT: National Animal Identification and Tracing

NAIT Act: National Animal Identification and Tracing Act 2012.

NAIT Device: An animal identification device manufactured or supplied in accordance with standards issued.

NAIT Location: As defined in section 5 of the NAIT Act. A place where one or more NAIT animals are kept or held, and which has been registered with and issued with a location identifier by the NAIT organisation.

NAIT Organisation: The organisation designated under the NAIT Act 2012 to implement and operate the national animal identification and tracing scheme.

NAIT Number: The number allocated by the NAIT organisation to identify a particular property where the animals are held.

OSPRI: Operational Solutions for Primary Industries

PICA: A natural person in day-to-day charge of a NAIT animal.

PICA Delegate: A natural person who is nominated and registered, under sections 26 and 27 of the NAIT ACT, to undertake specified procedures and obligations on behalf of a PICA.


Audit Framework

- During the audit each audit criterion is assigned a provisional level of attainment by the auditor:

Level of attainment

FA  Fully Attained

OFI  Opportunity for Improvement

NC  Non-Conformance

NA  Not Applicable

- Audit criterion that are **NC** are assigned a provisional risk level by the auditor.

Level of risk

C  Critical

M  Moderate

L  Other

- Any critical/moderate non-conformances evidence will need to be provided to the audit agencies to review for conformance against the NAIT standards.
- For **Other** risk audit non-conformances, your organisation should take actions to remediate the non-conformances. Evidence to demonstrate these non-conformances are adequately resolved may be reviewed at the next planned audit

Note: Whilst this audit tool references specific sections of the NAIT Standard(s) and NAIT legislation. Accredited organisations should ensure they are aware of their obligations under the entire NAIT Act, regulations and standards which may be sampled during Accreditation audits.

Audit executive summary (this section summarizes the findings from your Audit)

Summary:

Total non-conformances:

Number of critical non-conformances:

Number of other non-conformances:

Number of moderate non-conformances:

Number of opportunities for improvement:

Auditors signed and dated:

Auditors signed and dated:

Section A: Facilities, resources and capability

A01: Accreditation application and administration

Criteria	Attainment	Risk	Audit summary and findings
A01-01 Each PICA must register with the NAIT organisation every location where that person oversees NAIT animals (NAIT location). In registering a NAIT location, a PICA must confirm that he or she is a PICA for the specified location. <i>This includes PICAs registered for Meat Processors or Sales Yards.</i> [S29 NAIT Act 2012]	Fully Attained Opportunity for Improvement Non-Conformance Not Applicable	Critical Moderate Other	
A01-02 The owner of a saleyard or the nominated representative of the owner must be registered as a PICA. [S28 NAIT Act 2012]	Fully Attained Opportunity for Improvement Non-Conformance Not Applicable	Critical Moderate Other	
A01-03 A person who is in day-to-day charge of NAIT animals, whether continuously or intermittently, — <ul style="list-style-type: none"> • must be registered as a PICA; and • if not registered at the time of taking charge of NAIT animals, must register within the time specified in regulations made under this Act. [S26(1) of NAIT Act 2012]	Fully Attained Opportunity for Improvement Non-Conformance Not Applicable	Critical Moderate Other	

A01-04	A registered PICA may—	Fully Attained	Critical
	• nominate a delegate to undertake specified procedures and obligations under this Act on behalf of the PICA (a PICA delegate).	Opportunity for Improvement	Moderate
	• A person nominated as a delegate must register as a PICA delegate with the NAIT organisation	Non-Conformance	Other
		Not Applicable	
[S26(2)(a) and S26(3) of NAIT Act 2012]			
A01-05	Applicants must ensure that they have sufficient staff, whether employed or contracted, and that staff have the skills and experience to perform the functions and duties required of them. This includes:	Fully Attained	Critical
	• providing training and support where required to all users of the NAIT information system within their organisation	Opportunity for Improvement	Moderate
	• maintaining individual training records for administration users and entity PICAs, and	Non-Conformance	Other
	• ensuring that all users of the NAIT information system are aware of their obligations under the NAIT Act, the Privacy Act 2020, and this standard.	Not Applicable	
[Section 4.2 of AE Standard]			
A01-06	An entity dealing with NAIT animals must appoint at least one administrator user.	Fully Attained	Critical
	[Section 6.8 of AE Standard]	Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

A01-07	An entity dealing with NAIT animals must appoint a PICA for each location that the entity operates at. [Section 6.11 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	
A01-08	An entity's PICA must be regularly present at the NAIT location they are appointed for. [Section 6.12 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	
A01-09	An entity PICA may appoint a PICA delegate(s) to act on their behalf for when they are not present at the NAIT location they are appointed for. [Section 6.1 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	
A02: Facility			
A02-01	Satisfactory Policies and Procedures for managing NAIT data to ensure NAIT data is held safely and securely. <i>This includes physical security at your facilities where NAIT data is managed.</i> [Section 4.11.3 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

A03: Policies and procedures to meet obligations under the NAIT Act

A03-01	Applicants must have policies and procedures that enable their staff to meet an Accredited Entity's obligations under the NAIT Act. [Section 4.3 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	
A03-02	A PICA must ensure that the NAIT animals in his or her charge are— (a) correctly fitted at all times with the NAIT device required for those animals in accordance with standards issued under section 14 or regulations made under this Act; and (b) registered with the NAIT organisation. [S30(1) NAIT Act 2012]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	
A03-03	Where an entity dealing with NAIT animals is unable to scan a NAIT device on an animal that it receives at a location it operates, then the device must be read visually, or if the animal is not being slaughtered, it must be re-tagged with a functioning RFID device and that replacement device linked to the animal's NAIT record to maintain traceability of the animal. [Section 5.19 AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

A03-04	<p>Key obligations of PICAs (including PICA Meat Processors and PICA Saleyard)</p> <ul style="list-style-type: none"> • register as a PICA with the NAIT organisation; and • register with the NAIT organisation, as a NAIT location, any location where NAIT animals are to be kept or held; and • identify a NAIT animal with a NAIT device and register the animal with the NAIT organisation; and • declare the movement of NAIT animals from 1 NAIT location or other location to another; and • declare the death, loss, or intended export of NAIT animals; and • provide correct and up-to-date information to the NAIT organisation as required by or under this Act. <p>These obligations apply to every PICA—</p> <ul style="list-style-type: none"> • to the extent that they are applicable circumstances; and • unless a matter qualifies for an exemption under regulations made for that purpose under this Act. <p>[S24 of NAIT Act 2012]</p>	<p>Fully Attained</p> <p>Opportunity for Improvement</p> <p>Non-Conformance</p> <p>Not Applicable</p>	<p>Critical</p> <p>Moderate</p> <p>Other</p>
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A04: Equipment

A04-01	Applicants must possess (own, lease or outsource) appropriate equipment for the functions and duties they perform. This includes radio frequency identification device (RFID) readers capable of handling the volume of livestock moved through the facilities they operate, and computer hardware and software capable of processing and submitting NAIT data within the timeframes prescribed by regulation 10 of the NAIT (Obligations and Exemptions) Regulations 2012. [Section 4.1 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

A04-02	Applicants must prove on request by the NAIT organisation that they are capable of uploading data to the NAIT information system, in the required format and otherwise in accordance with this standard. [Section 4.10 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

A05 Staff and Trainings

A05-01	Policies and Procedures describe the staff training system and are available for review. [Section 4.12.5 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

Section B: Collection and submission of NAIT data

B01: Interface with NAIT Database

Criteria	Attainment	Risk	Audit summary and findings
B01-01 Applicants must have satisfactory policies and procedures for managing the NAIT data that they handle. [Section 4.1, AE Standard]	Fully Attained Opportunity for Improvement Non-Conformance Not Applicable	Critical Moderate Other	
B01-02 Policies and procedures will ensure that the data is: <ul style="list-style-type: none"> collected, held, and used in compliance with New Zealand laws collected, held, and used in accordance with any restrictions imposed on the data by the person who provided it held safely and securely stored so that it is readily accessible, and able to be securely transferred to the NAIT organisation within the regulated timeframes. [Section 4.11.1 to 4.11.5 , AE Standard]	Fully Attained Opportunity for Improvement Non-Conformance Not Applicable	Critical Moderate Other	

B01-03	<p>If a NAIT standard governing accreditation of third-party software is in force and applies to the entity dealing with NAIT animals (for example, where that entity wishes to use a common systems interface to connect to the NAIT information system), they must comply with that standard.</p> <p>[Section 5.1 of AE Standard]</p>	<p>Fully Attained</p> <p>Opportunity for Improvement</p> <p>Non-Conformance</p> <p>Not Applicable</p>	<p>Critical</p> <p>Moderate</p> <p>Other</p>
B01-04	<p>An accredited entity dealing with NAIT animals must provide information to the NAIT organisation about the movement of NAIT animals to and from the location(s) operated by the entity, in lieu of a PICA in particular:</p> <ul style="list-style-type: none"> • an entity operating premises where NAIT animals are slaughtered must provide an animal exit declaration containing details of the animal's death to the NAIT organisation • an entity operating at premises where NAIT animals are sold or otherwise traded must provide full and accurate information about the movement of animals for which they are responsible onto and out of those premises to the NAIT organisation • As an entity operating premises where an animal is exported live must provide an animal exit declaration as prescribed by regulation 25 of the National Animal Identification and Tracing (Obligations and Exemptions) Regulations 2012. <p>[Section 6.2 of AE Standard]</p>	<p>Fully Attained</p> <p>Opportunity for Improvement</p> <p>Non-Conformance</p> <p>Not Applicable</p>	<p>Critical</p> <p>Moderate</p> <p>Other</p>

B02: Electronic data submission and data quality

B02-01	Entities dealing with NAIT animals must be able to demonstrate that where they link into and access the NAIT information system for the purposes of submitting data that they do not compromise the integrity of the data in the NAIT information system or operation of the NAIT information system. [Section 5.8 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	
B02-02	Entities dealing with NAIT animals must be able to demonstrate that they are able to achieve an operational level of data transfer quality and accuracy without error or omission. This means that in all instances of data transfer to the NAIT organisation the information transferred is both complete and correctly transferred. [Section 5.9 AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	
B02-03	Entities must take reasonable steps to ensure that data received from PICAs is correct and complete before it is transferred to the NAIT information system. [Section 5.10 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	
B02-04	Entities dealing with NAIT animals must notify PICAs in advance when they know ahead of time that they will be unable to provide their usual services. [Section 5.11 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

B02-05	Data must be submitted electronically in the format specified by the NAIT organisation via either: <ul style="list-style-type: none"> • secure login to the NAIT information system, or • a common systems interface with the NAIT information system. [Section 5.4 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

B03: Provision of information to PICAs

B03-01	When a receiving PICA requests an entity dealing with NAIT animals to provide the NAIT number and sub-region of the sending PICA, the entity must provide that information, in a timely manner, if it is available to them. When a sending PICA requests an entity dealing with NAIT animals to provide the NAIT number and sub-region of the receiving PICA, the entity must provide that information, in a timely manner, if it is available to them. “in a timely manner” means within the legal timeframes for the PICA’s provision of that information to the NAIT organisation, if applicable, and in any other event no later than 7 days after the request. [Section 6.3 to 6.5 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

B04: Data upload failures

B04-01	Where there is a failure in the process of uploading data to the NAIT information system, the entity dealing with NAIT animals must immediately notify the NAIT Organisation's contact center of the upload failure. To avoid doubt, this only applies where the failure cannot be rectified within the timeframes required by the NAIT Act. [Section 5.13 to AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	
B04-02	Entities dealing with NAIT animals must resolve any data upload failures or errors within 48 hours of being notified of the failure or error, regardless of how or by whom the notification is made. [Step 5.14 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	
B04-03	Where the data upload failure or error is as a result of an ongoing issue with the NAIT information system, entities dealing with animals must immediately notify the NAIT Organisation's contact center of the issue. [Section 5.15 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

B05: Accredited entity movement correction

B05-01	<p>Where a PICA advises either an entity dealing with NAIT animals or the NAIT organisation of an incorrectly recorded animal movement, the entity must take reasonable steps to resolve the issue within 48 hours. In particular, the entity must:</p> <ul style="list-style-type: none"> • delete the incorrect movement • record the correct movement, and <p>advise the PICA and the NAIT organisation as soon as possible if the incorrect movement cannot be rectified.</p> <p>[Section 5.16 of AE Standard]</p>	<p>Fully Attained</p> <p>Opportunity for Improvement</p> <p>Non-Conformance</p> <p>Not Applicable</p>	<p>Critical</p> <p>Moderate</p> <p>Other</p>
B05-02	<p>If the entity dealing with NAIT animals is unable to resolve the issue, it must notify the PICA and the NAIT organisation that the incorrect data cannot be rectified within five business days.</p> <p>[Section 5.17 of AE Standard]</p>	<p>Fully Attained</p> <p>Opportunity for Improvement</p> <p>Non-Conformance</p> <p>Not Applicable</p>	<p>Critical</p> <p>Moderate</p> <p>Other</p>
B05-03	<p>Where an entity dealing with NAIT animals is informed of or identifies an incorrectly recorded movement and has not been informed of this movement by the PICA, the entity dealing with NAIT animals must inform the PICA of the incorrect movement within 48 hours, as well as whether the issue has been resolved. Failure to do so may result in suspension or revocation of the entity's accreditation.</p> <p>[Section 5.18 of AE Standard]</p>	<p>Fully Attained</p> <p>Opportunity for Improvement</p> <p>Non-Conformance</p> <p>Not Applicable</p>	<p>Critical</p> <p>Moderate</p> <p>Other</p>

Section C: Policies and procedures

C01: Quality management

Criteria	Attainment	Risk	Audit summary and findings
C01-01 Policies and Procedures that describe the quality management system are available for review. [Section 4.12.3 of AE Standard]	Fully Attained Opportunity for Improvement Non-Conformance Not Applicable	Critical Moderate Other	

C02: Document management

C02-01 Policies and Procedures that describe the document system are available for review. [Section 4.12.1 of AE Standard]	Fully Attained Opportunity for Improvement Non-Conformance Not Applicable	Critical Moderate Other	
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C03: Contract management

C03-01 Policies and Procedures that describe the contract management system are available for review. [Section 4.12.1 of AE Standard]	Fully Attained Opportunity for Improvement Non-Conformance Not Applicable	Critical Moderate Other	
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C04: Staff training

C04-01	Policies and Procedures on trainings are available for review. [Section 4.12.5 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

C05: Internal audit

C05-01	Policies and Procedures that describe the internal audit system are available for review. [Section 4.12.3 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

C06: Complaints

C06-01	Applicants must have a customer complaints management policy and maintain customer complaints register available for review. [Section 4.4 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

C06-02	<p>The complaints register a must detail the following:</p> <ul style="list-style-type: none"> • the nature of the complaint • who made the complaint • how the complaint was resolved • who managed the complaint • the date the complaint was received, and • the date the complaint was resolved. <p>[Section 4.4.1 to 4.4.6 of AE Standard]</p>	<p>Fully Attained</p> <p>Opportunity for Improvement</p> <p>Non-Conformance</p> <p>Not Applicable</p>	<p>Critical</p> <p>Moderate</p> <p>Other</p>
C06-03	<p>The complaints management policy and any associated procedures are published.</p> <p><i>For example, on the company's website, member's database, or in available in physical copies on demand.</i></p> <p>[Section 4.5 of AE Standard]</p>	<p>Fully Attained</p> <p>Opportunity for Improvement</p> <p>Non-Conformance</p> <p>Not Applicable</p>	<p>Critical</p> <p>Moderate</p> <p>Other</p>
C06-04	<p>The Complaints Policy and any associated procedures must be provided on request to any PICA.</p> <p>[Section 4.5 of AE Standard]</p>	<p>Fully Attained</p> <p>Opportunity for Improvement</p> <p>Non-Conformance</p> <p>Not Applicable</p>	<p>Critical</p> <p>Moderate</p> <p>Other</p>

Section D: Data management systems

D01: IT and information security

Criteria	Attainment	Risk	Audit summary and findings
D01-01 Policies and procedure(s) describe the IT Security are available for review. [Section 4.12.2 of AE Standard]	Fully Attained Opportunity for Improvement Non-Conformance Not Applicable	Critical Moderate Other	
D01-02 Documented rules on the appropriate use of passwords or authorized access are available for review. The Policy and Procedures for IT Security and Data Privacy provide instructions on how to: <ul style="list-style-type: none"> take care of the NAIT Information System Information Provider logons and passwords avoid the improper use of logons. [Section 4.12.2, AE Standard]and NAIT System Terms of Use July 2015]	Fully Attained Opportunity for Improvement Non-Conformance Not Applicable	Critical Moderate Other	

D01-03	<p>The Policy and Procedures for IT Security and Data Privacy provide instructions on how to:</p> <ul style="list-style-type: none"> • what to do when your password is compromised • what to do if you know or have reason to believe that there has been, or is about to be fraudulent or other unlawful use of your logons. <p>[Section 4.12.2, AE Standard]and NAIT System Terms of Use July 2015]</p>	<p>Fully Attained</p> <p>Opportunity for Improvement</p> <p>Non-Conformance</p> <p>Not Applicable</p>	<p>Critical</p> <p>Moderate</p> <p>Other</p>
D01-04	<p>All entities dealing with NAIT animals must comply with the NAIT information system terms of use.</p> <p>[Section 5.12 of AE Standard]</p>	<p>Fully Attained</p> <p>Opportunity for Improvement</p> <p>Non-Conformance</p> <p>Not Applicable</p>	<p>Critical</p> <p>Moderate</p> <p>Other</p>
D02: Data privacy			
D02-01	<p>Policies and Procedures describe the Data Privacy systems and are available for review.</p> <p>[Step 4.12.2 of AE Standard]</p>	<p>Fully Attained</p> <p>Opportunity for Improvement</p> <p>Non-Conformance</p> <p>Not Applicable</p>	<p>Critical</p> <p>Moderate</p> <p>Other</p>

D03: Information retention

D03-01	Entities dealing with NAIT animals must retain an electronic copy of all data entered into the NAIT information system, regardless of how that data is submitted, for 3 years. [Section 5.7 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

D04: Information system back up

D04-01	Applicants must ensure that they have a system back up. [Section 4.8 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	
D04-02	Policies and procedures that describe the system back-up are available for review. [Section 4.12.4 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	
D04-03	Applicants must ensure backed up data is held securely. [Section 4.8 AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

D05: Information system recovery

D05-01	Policies and procedures that describe the system recovery procedures are available for review. [Section 4.12.4 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	
D05-02	Applicants must have satisfactory policies and procedures for managing the NAIT data they handle, ensuring that information backed up can be recovered – so that it is able to be transferred to the NAIT organisation within the regulated timeframes. [Section 4.11.5 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

D06: IT incident resolution

D06-01	Policies and procedures describe IT incident resolution and are available for review. Incidents are an unplanned loss or disruption of the IT systems, services, or functions. [Section 4.12.6 of AE Standard]	Fully Attained	Critical
		Opportunity for Improvement	Moderate
		Non-Conformance	Other
		Not Applicable	

Section E: Business continuity

E01: Business continuity plan

Criteria	Attainment	Risk	Audit summary and findings
E01-01 Organisation's business continuity plan is documented and includes provisions for the specific site audited. [Section 4.6-4.8 of AE Standard]	Fully Attained Opportunity for Improvement Non-Conformance Not Applicable	Critical Moderate Other	
E01-02 The business continuity plan includes procedures for: <ul style="list-style-type: none"> Restoring system capability without loss of data. Operating alternative systems during emergency. [Section 4.6-4.8 of AE Standard]	Fully Attained Opportunity for Improvement Non-Conformance Not Applicable	Critical Moderate Other	

E02: Communication plan

E02-01 The business continuity plan includes procedures for: <ul style="list-style-type: none"> Communication with the NAIT Organisation about the emergency within 24 hours. Communicating with PICAs about the emergency if required. [Section 4.6-4.8 of AE Standard]	Fully Attained Opportunity for Improvement Non-Conformance Not Applicable	Critical Moderate Other	
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